

Welcome to our Center!

Parents are an integral part of a successful child-care program. Through parental involvement we are better able to meet the developmental and personal needs of children. Therefore, we like to think that families and child-care centers can and should work together to provide an environment that facilitates the growth of a child into a physically and emotionally healthy individual.

This handbook has been developed to help facilitate the relationship between caregivers and parents by providing them with specific information about Magic Moments. We hope you will find this booklet beneficial, informative, and helpful in making you more familiar with the program and thereby more comfortable in our Center. We feel this is essential if we wish to work closely with parents in providing their children with the benefit of high quality child care.

It is natural for parents to have questions or concerns regarding their child's welfare. The staff and director at Magic Moments welcome the opportunity to discuss any matter which is important to the parent. Communication can do wonders to relieve anxieties and only through communication can we work together for the optimum good of your child.

Childhood is a time like no other. It's a time for exploring ... for creating ... for discovering about oneself ... for meeting the world ... for learning how to learn ... for being accepted "just the way I am". It's a time for blossoming and being cherished ... a time for being allowed the time to be a child.

Thank you for allowing Magic Moments to be a part of this very special time of your young child's life. We realize that the early years are the most important and will strive, along with you, to make them the very best.

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MISSION STATEMENT

The mission of Magic Moments is to provide quality developmental child care in a warm and nurturing environment that enhances the growth of the “whole child” cognitively, socially, emotionally, and physically. Magic Moment’s staff help children develop trust in the world so they can go out and explore and learn.

PHILOSOPHY

At Magic Moments we believe that education begins at birth and it is our responsibility to make these early years count. We believe that each child is unique and should be provided with an environment that respects that uniqueness and allows him to grow, learn, and explore freely. We believe that “our future lies in the hands of our children”; therefore, it is our responsibility to empower them with the tools for success.

The environment is warm and nurturing, which enhances the growth of the “whole child” cognitively, socially, emotionally, and physically. We provide hands-on experiences where children are encouraged to explore a variety of materials through play. Teachers promote play by creating theme based lessons plans to meet the individual needs of the children.

Goals

- Open and daily communication with families
- Provide both individual and group learning experiences daily
- Provide a variety of activities that will foster all aspects of learning
 - *Social/Emotional
 - *Cognitive
 - *Physical Development
 - *Self-help
 - *Communication and Literacy
- Encourage children to discover their surroundings, problem solve and think independently so they may extend their capabilities
- Allow children to make choices of activities according to their interests.
- Utilize the Foundations to the Indiana Academic Standards for Young Children from Birth to Age 5 as a guide for preparing young learners for the future.

GENERAL INFORMATION

1. Magic Moments Child Care Center is licensed by the State of Indiana. The number of children that we are authorized to serve is stated in the license and is posted near the entrance. The Center is owned by the Fayette County School Corporation and is a not-for-profit facility.
2. We serve children from 6 weeks to 6 years of age and have a school age program during the summer months for ages 6 to 12.
3. The Center is open Monday through Friday from 6:30 AM to 5:30 PM.
4. A child can attend full-time or part-time depending on availability.
5. We believe strongly that the ratio of children to adults directly affects the quality of the early learning experience. Magic Moments always maintains a ratio according to the State License. These ratios are posted on the family information board.
6. Magic Moments staff establishes a warm, loving relationship with each child, providing the special attention that each child needs.
7. The caregivers' pictures are posted on the bulletin board as you enter the center.
8. The Center does not discriminate on the basis of race, religion, gender, national origin, or handicap.
9. In the event of serious injury or death of the director, the parents will be notified in writing and/or telephone call. The assistant director will assume all duties.
10. We have an open-door policy to support partnerships with parents and families at Magic Moments. Parents may visit their children in our facility any time they wish. We do ask parents who plan to visit their children frequently to follow the classroom routine.

REGISTRATION AND TUITION

1. Annual registration fee. This money is used to purchase educational materials for the Center. The fee is \$30.00 for one child, \$5.00 for additional children. Child care vouchers do not cover the annual fee; therefore, parents are responsible for paying it.
2. We vend from the school corporation for breakfast and lunch; therefore we charge the parents what they charge us. There is eligibility guidelines for reduced or free breakfast and lunch charges. If you qualify, please fill out the application and return it to the director. All of this information is kept confidential.
3. Parents will receive an annual contract in August (beginning of school). According to the contract, payments are due in advance.
4. If payment is not made by Wednesday morning, a late fee of 10% will be added.
5. Should your child be here more than your contracted hours, you will be responsible for paying the difference. A predetermined amount will be stated on your yearly contract.
6. We ask that parents with fluctuating schedules inform us in a timely manner. Schedules are due the Wednesday prior to the week of service.
7. Parents must inform the child care by 9:00 A.M. if their child is going to be absent. If you do not call by 9:00 A.M., you will not be able to deduct the lunch.
8. A \$5.00 late fee will be charged for any time past 5:30 PM up to 5:45 PM and an additional \$5.00 for every 15 minutes thereafter for each child in the family. The fees will escalate by \$5.00 for each occurrence (e.g. the second occurrence \$10.00, \$15.00 for the third, etc).
9. If late pick-up continues to be a chronic problem, the child(ren) may be excluded from the day care.
10. There is a \$20.00 service charge for any returned check from the bank.
11. IF A BILL IS PAST DUE FOR MORE THAN 10 DAYS, YOUR CHILD WILL BE EXCLUDED FROM MAGIC MOMENTS UNTIL PAYMENT IS MADE. AS A RESULT, HE/SHE MAY LOSE THEIR PLACE AT THE CHILD CARE CENTER.
12. Any outstanding balance will be turned over to a collection agency, which includes an additional fee up to 40%.
13. If child care is terminated, a **written two week notice** is required. If there is failure to do so, you are required to pay full contracted tuition two weeks following the day the director is informed of termination.

OPERATIONAL POLICIES

HOURS OF OPERATION

The Center is open from 6:30 a.m. to 5:30 p.m., Monday through Friday. We ask, whenever possible, that you adhere to your contracted arrival and departure time so that daily classroom activities can be structured accordingly. Your child and his/her caregiver need to know what to expect on a daily basis.

WEATHER DELAYS / CLOSINGS

In the event of Magic Moments closing the following media stations will be used to broadcast school closing or delays: Super Oldies 1580AM, WHON-AM 930, WFMG-FM 101.3, WQLK-FM 96.1, WIFE-FM 94.3, WRTV-TV Channel 6, WISH-TV Channel 8, WTHR-TV Channel 13, Government/Education CTV Channel 3.

Please call if your child will not be in attendance on a snow day!

SECURITY – ARRIVAL & DEPARTURE

ARRIVAL

For your child's safety and to provide an opportunity for your child's caregiver to talk with you, adults are required to accompany children to their rooms.

Caregivers plan the day's activities based on the days and hours children are expected. Therefore, it is in the best interest of the children if arrivals are completed by 9:00 a.m. so that caregivers can welcome and help children get involved within the classroom.

We do understand that situations occur which requires your child to arrive after 9:00 a.m. Therefore, if you absolutely must arrive late in the morning, please discuss the late arrival with your child's caregiver in advance.

DEPARTURE

For your child's protection, only the people you authorize are permitted to take a child from the Center. Families must list the names of anyone who is authorized to pick up on the Intake Agreement and the Emergency Card. Permission is granted only to individuals whose names are on the list. You can add to or delete names, but you must make changes in person. If you know that a person not listed will be picking up your child, please inform your child's caregiver. If the adult picking up the child is unfamiliar to staff, the adult is required to show his/her driver's license for identification.

If a child is here past 5:30 and someone on the list cannot be reached, the Director may call Child Protective Services.

FAMILY INVOLVEMENT

VOLUNTEERS

A family's participation in the classrooms is a special treat for the children and the teachers. You are invited to "help out" whenever your schedule permits. You may wish to bring a special activity for the children or simply participate in the activities underway. Families can come in and volunteer their time reading and playing games with the children and/or they may donate a few household items. Please coordinate these activities in advance with your child's caregiver.

For the safety of all children, parent and community volunteers must have an extended criminal history check completed by the school corporation BEFORE attending a field trip or supervising children for a school activity.

DONATIONS

Teachers may ask for items that can be found around the house to elicit family and child participation. Many families have asked for ideas and ways they can play an important role in their child's school day. Children too play an important role in collecting these household items. This builds a child's ownership in their classroom. And, nothing says more to a child than when the children and families work together to plan for school.

Ask to see our Trash to Treasure list.

ADVISORY BOARD

The Magic Moments Child Care Center Advisory Board serves in an advisory capacity to the Director by providing assistance with creating and revising center policies and procedures by fully utilizing the skills of all the board members. The board shall meet the third Tuesday of every month or upon reschedule as soon as possible thereafter. If anyone is interested in serving as a parent representative, please contact the Director.

REFERRALS

The best referrals come from satisfied families. Therefore, for every family you send our way that enrolls in our program you will receive an incentive. We appreciate your references!

COMMUNICATION

It is our commitment to communicate with you regarding your child's experiences at the Center. Daily communication, Weekly Classroom Newsletters, Bi-monthly Administration Newsletters, Family/Teacher Conferences, and Family Information board will keep you updated on your child's activities. Remember, caregivers are interested in working with you to meet your child's individual needs. You should feel free to talk with them about any questions and concerns.

ASSESSMENTS

We conduct assessments as an integral part of our program. Assessments are used to support children's learning. The assessment tool used is ISTAR-KR through the Department of Education. ISTAR-KR is a derivative of the Foundations to the Indiana Academic Standards and is aligned to the Indiana Core Standards for Kindergarten in the areas of English Language Arts and Mathematics. In addition, three functional areas are included: physical skills, personal care skills and social emotional skills.

We utilize the results of these assessments to plan activities and adapt classroom environment for the children on a group and individual basis, as well as monitor the developmental progress of each child. Children are assessed three times each year.

PARENT/TEACHER CONFERENCES

Conferences with families and teachers will be formally scheduled yearly in January. Each child has assessments completed by his/her teacher along with samples of artwork and writing. It is important to attend these conferences so that parents and teachers can work together to facilitate goal achievement for the child. At any time you would like an additional conference, please ask the Director or Teacher so that we can schedule a time to meet.

An informal conference may be scheduled soon after a child transitions into the next group. A formal conference will be scheduled once the two assessments have been completed or after six months in a class. In addition, conferences may be scheduled at anytime deemed necessary by staff or parent.

CURRICULUM

The curriculum at Magic Moments is based on the philosophy that children learn best through hands-on activities that address the needs of the whole child. Magic Moments believes that a curriculum is individualized and emerges from the developmental needs and interests of each child. We promote individualization in the areas of cognitive development, literacy/language, social, emotional, self-help, and physical development. Themes are used to introduce information and learning takes place as a child explores and manipulates objects and events through both child-initiated and adult initiated experiences. Adults provide opportunities for individual, small group and large group experiences to enhance the child's own choices and direct their own learning throughout the day. The curriculum incorporates the Foundation to the Indiana Academic Standards for Young Children from Birth to Age 5 in the categories of English/Language Art, Math, Science, Social Studies, Physical Education, Music, and Visual Arts.

DISCIPLINE

The goal at our center is to help children to develop a positive self-image. Young children, due to their developmental age, are not capable of understanding the ramifications of many of their behaviors; therefore they need to be encouraged to make good choices and to be prevented from harming themselves and/or others. This can best be accomplished through close supervision, gentle guidance, and most importantly, redirection.

Another important disciplinary approach is to remember that small children are very self-centered and therefore are not yet capable of understanding the concept of sharing and taking turns. Therefore, it is our responsibility to lend guidance through redirection to other activities when conflict situations occur.

Through these disciplinary procedures it is hoped that we can help to encourage independence and self-control while promoting the development of a child's positive self-image.

If a child is emotionally out of control and needs time to regain composure, the caregiver will have the child sit away from others. The child and caregiver will then talk about the situation and inform you of any follow-up that may be needed at home.

EXCLUSION

Unfortunately, if a child becomes so disruptive that the behavior continually interferes with others the following actions may be taken:

1. Meeting with Director / staff involved / parent
2. Suspension for up to 5 days
3. Termination of child care

Grounds for suspension / termination

1. Behavior that injures or presents a risk of injury to the student or another person.
2. Severe disruption of class
3. Damaging or stealing school property or the property of another person
3. Possessing a knife, firearm, dangerous device or something that appears to be a dangerous device.

NUTRITION

Magic Moments provides nutritionally balanced snacks and meals which meet the standards set by the United States Department of Agriculture, local and state health departments and licensing guidelines. Menus are posted on the bulletin board by the kitchen.

- Breakfast is served at 7:30 AM for children who did not eat before attending Magic Moments.
- Lunch is provided to children beginning at 10:45 AM.
- In addition, 2 snacks a day are provided for all children at approximately 9:00 AM and 2:15 PM.
- Per our state regulations, the center shall not serve food items prepared in a home kitchen at any time, except with a physician's written order for a particular child's special diet.
- Special diets required by a physician need to be described in writing and signed by the doctor.
- Children with dietary restrictions (i.e., due to religious reasons, medical, etc.) must have a written statement from families indicating the food products that must be restricted. In this case, food from home may be provided once a Food Transportation Form has been completed.
- Please let your child's caregiver know if you would like to bring in something special for a birthday or in other time. All food must be store bought.

Mealtimes are to be relaxed times, rich with conversation.

OUTDOOR PLAY

Your child's experiences on the playground are an important part of the program and his/her development. The playground is an extension of the classroom. It combines opportunities for exploration, creativity and play. Our two separate playgrounds feature play space for infants/toddlers and preschoolers.

Children will go outside each day as weather permits and when the temperature and wind chill are above 25 degrees. Due to staffing demands, children are not permitted to stay inside while their group is outside unless a documented medical reason is provided.

CLOTHING

Dress your child in clothing that is comfortable for a variety of active, and often messy, activities. Please provide a complete change of clothing appropriate for the season. This includes winter activities in as low as 25 degree weather. Families can assure their comfort by providing appropriate outdoor clothing such as hats and gloves daily during winter months.

Tennis shoes are recommended because of the movement and gross motor activities that occur daily. Please do not send your child in fop fops. All shoes must have backs.

MEDICAL INFORMATION

POLICIES

PHYSICAL EXAMINATION

Every child entering Magic Moments must have a physical examination within the first 30 days of enrollment. The health form, which needs to be taken to a licensed physician, is included with the forms received upon enrollment. Your child will be excluded from Magic Moments if the form is not returned within the 30 days.

IMMUNIZATIONS

Children must be immunized in accordance with standard pediatric practice in order to be admitted to the center. A written record verifying each immunization must be provided so that the records are kept current.

The American Academy of Pediatrics recommends the following schedule:

Immunizations	Age(s) Given
DPT (diphtheria, tetanus, pertussis)	2 months 4 months 6 months 15/18 months 4/6 years
Polio (oral)	2 months 4 months 6/18 months 4/6 years
Measles, Mumps, Rubella (usually given together at MMR)	12/15 months 4/6 years
HbCV (Hemophilus Influenza B conjugate vaccine – formerly Hib)	2 months 4 months 6 months 12/18 months
Varicella (or evidence of having the disease)	12/18 months 4/6 years
Hepatitis B	Birth 1/4 months 6/18 months
Pneumococcal (PCV)	2 months 4 months 6 months 12/15 months

Children whose immunizations are not kept current are subject to disenrollment.

MEDICATION PROCEDURE

In order to ensure that children receive the medication needed, parents must follow the procedures listed below.

1. Parents must fill out a “Medication Permission Form” before medication will be administered.
 - a. Prescription medications – all medications must be in original container with the prescription label
 - b. Over the counter medicine – A physicians order with signature, reason and recommended dosage. All medications must be in original container. These orders must be renewed annually for children under two years of age and every two years for children two years of age and older.
 - c. With parent’s written approval, preventive products, such as sunscreen, insect repellent, nonmedicated powder, petroleum jelly, and A & D ointment may be used. All other topical ointments used for prevention will require a physicians order.

2. **Medication will not be administered without parent signature (medication permission form) and physician’s orders (where applicable).**
 - a. Medication permission forms are located in each classroom.

HEALTH RESTRICTIONS

The doctor must provide the Center with any food restrictions, drug allergies, or special health problems. Any special instructions / procedures must be included in the statement.

ILL CHILD POLICIES

If a child becomes ill during the day and/or has a temperature of 101. or higher, the parent will be notified and someone indicated on the enrollment form will be expected to pick up the child. A staff member will give Tylenol to a child if prior consent, in writing, was given.

Children shall not attend Magic Moments for at least 24 hours after the final episode/symptom in these situations:

- Fever
- Vomiting
- Diarrhea
- Undiagnosed skin rash
- Conjunctivitis
- Our other communicable diseases

Please call if your child will be absent.

Families will be notified by a written notice placed in their mailbox signifying the exposure to a communicable disease.

SPECIAL NEEDS POLICY

Children with special needs will be accepted into our program under the guidelines of the American with Disabilities Act (ADA).

All families will be treated with dignity and with respect for their individual needs and/or differences.

The director will be responsible for insuring that confidentiality about special needs is maintained for all families and staff in the program.

Children with special needs will be given the opportunity to participate in the program in the fullest extent possible. To accomplish this, the child care program will consult with First Steps or CFR as needed, provided parental permission is granted. Inclusion of program staff on IFSP and IEP case conferences is desired to ensure the child care program provides the most supportive environment possible.

Environmental accommodations and adaptation of materials will occur if necessary.

All staff will receive general training on the benefits of inclusion of children with special needs and training on specific accommodations that any child in their classroom may need. The knowledge of parents and health care professionals involved in the care of the child with special needs will be consulted to determine accommodations and or therapy requirements.

SAFETY

A staff member, trained in CPR and First Aid, is always available.

Fire and tornado drills are conducted monthly. A copy of the Center's Emergency Procedures is available for review upon request. Included in the plan is a list of evacuation sites.

If an intoxicated or impaired person insists on removing a child from the center, the police will be contacted immediately.

Magic Moments has an obligation under state law to report any suspected cases of child abuse or neglect to the Division of Family and Children.

TRANSITIONS

Every effort will be made to group children with like birthdays to make the transition to the next classroom easier. Transitions may occur before or after a child's birthday in order to maintain continuity of care. The transition period will be based on each group's individual need so that the change will be smooth for both the child and family.

Parents are encouraged to visit the classroom to which their child will be transitioning into. During the visit they can see the set up of the room and most importantly meet the caregivers. The caregivers will explain the routine of their room and answer any questions parents may have to help alleviate any anxiety.

The transition from the infant room to the toddler room is sometimes one of the most challenging for all involved; therefore a toddler caregiver will spend a minimum of 1 hour daily in the infant room. During this time the caregiver will have the opportunity to interact with the children as well as the families.

At transition time a children's behavior may change slightly. They may experience separation difficulties such as crying or clinging at drop off time, or they may talk about returning to their old rooms. Such reactions are not unusual and rarely last long. Children need time to feel comfortable with new caregivers, classmates and surroundings. Families, too, may take some time to adjust to the child's new room and caregivers. Good family-caregiver communications helps both families and child feel at ease at transition time. Families of transitioning children are welcome and encouraged to visit their child's new room at anytime.

INFANT PROGRAM

Our program for infants sets its pace around the needs and unique differences of each child and believes that each infant has his or her own schedule. This type of care goes beyond meeting the basic needs for food, diapering and adequate rest. The caregiver plans and enhances the interactions and activities the infant's behavior is identifying.

Routines are the curriculum for an infant's day. Every moment of a young child's day offers opportunities for learning. This is enhanced by the caregiver by helping each infant establish trust, discover and feel good about himself/herself, tackle a motor task, realize the power of language, and begin to understand this strange new world from many angles. We know the rich verbal interactions with children help them to understand that language is a tool for identifying and expressing their needs, ideas, and feelings in later life.

Infants need to view the world from many angles and are allowed that experience. This includes crawling, being carried, stroller rides, outdoor play, climbing and rocking so that various perspectives are gained. Diaper changing, feeding, and other routines are viewed as vital times for communication, self-discovery, and socializing. They are encouraged to master feeding himself or herself despite the messiness that accompanies this activity.

REQUIRED ITEMS FOR INFANT CARE

1. One full package of unopened diapers
2. Baby wipes (unopened package)
3. Two extra outfits (please include socks and undergarments)
4. A blanket and chew toy with which your child feels comfortable
5. One box of tissues upon entrance and as needed throughout the year for the class
6. Ready to Feed Formula or milk in its original unopened container for a one week period (unless feeding plans lists otherwise)
7. Three empty bottles (labeled)
8. Any food your child consumes such as cereal or jar food
9. Family picture

Prior to your child's first week of attendance, you will need to work out a feeding and napping schedule, which is provided in your packet. Please understand that even though this takes time, it will benefit your child immensely if he or she is on their proper schedule. The feeding plan will need to be signed by the physician, and updated and signed by a parent each time there is a change.

FOR YOUR CHILD'S HEALTH AND SAFETY

We are not permitted to receive prepared or unfinished portions of bottles or food (all bottles will be prepared on site).

Formula must be "ready to feed" in the original container.

Baby food must be received in its original unopened container (labeled).

After feedings, leftover portions of baby food will be disposed of if the child is fed directly from the container.

Unfinished portions of bottles will be disposed of 45 minutes after each feeding.

Diaper bags may not be brought into the classroom. They are stored in the hallway lockers. Each child is provided with his/her own cubbie, located inside the room for extra clothes and blankets.

Your child's daily activities will be recorded on a daily report form displayed in the room and provided to you weekly, by request.

TODDLER & 2'S PROGRAM

In providing a program for 1's and 2's our caregivers understand that these children learn with their whole bodies. They learn more by doing than by being told. Toddlers discover their world on a physical level, so it is expected that they will prefer walking, climbing, carrying objects, dumping, or dropping objects to sitting, picking up toys or playing only in a designated space.

In planning for toddlers and 2's our caregivers are prepared to be flexible and spontaneous. Because they are active explorers, they are eager to try new things and use materials in different ways.

They are working on becoming autonomous. The caregiver respects this and allows opportunities for the child to be responsible and to make choices. Expectations for behaviors are developmentally appropriate and allow the child to be challenged yet feel supported.

Our caregivers, with patience, warmth and respect, redirect children to help guide them toward controlling their impulses and behaviors. The caregiver draws more attention to a child's appropriate behavior than to the inappropriate because we understand the children will act in the way that draws the most attention. The caregivers model positive word directions to avoid getting into power struggles. This is done through verbal interaction realizing that young children lack the skills to cope with frustrating situations and might act out in a physical way without guidance.

The staff recognizes that routine times are important moments to help children learn about themselves and others. We view play as valuable and facilitate this so that children stay interested and move from simple to more complex aspects of their play. The little ones are encouraged by a knowing adult to care for the belongings and the environment in ways they can handle. The caregiver creates and adapts the environment and activities to meet the children's changing needs from day to day.

REQUIRED ITEMS FOR TODDLER & 2'S

1. Unopened package of diapers
2. Baby wipes (unopened package)
3. Two complete changes of clothes (extra if toilet training)
Remember that clothes will need to be changed throughout the year due to growth and season changes.
We encourage you to send your child in clothes that are practical and easy to wash.
4. A small blanket for naptime
5. A box of tissues upon entrance and as needed throughout the year for the class
6. Family picture

WHAT NOT TO BRING FROM HOME

1. Food
2. Candy
3. Chewing gum
4. Toys of violence
5. A frown

(please check with classroom staff as well)

FOR YOUR CHILD'S HEALTH AND SAFETY

Diaper bags are not permitted in the classroom. They are stored in the hallway. Each child is provided with his/her own cubbie, located inside the classroom for extra clothes and a blanket.

In the toddler room a daily activity sheet will be recorded on and is available for you to view. It will be sent home each week, by request.

There are some things that toddlers are not able to eat; therefore, toddler substitutions are posted on the bottom portion of the menu.

The children nap after lunch but are not prohibited from napping at any other time throughout the day.

It is important to take your child's blanket home weekly to have it washed.

PRESCHOOL I & II PROGRAMS

Our activities and room structure reflect our mission statement. Just as the social, emotional, and cognitive development of a child overlaps and intertwines, so do the activities and arrangement of the room. Lesson plans and areas of the room are arranged in a distinct pattern, but all parts carry over into the other parts. Both are created so the child may interact with the environment. The room encourages independence and creativity. The children move freely throughout the room and may use the materials to meet their needs. Respect for each other and the environment is always stressed.

All classrooms have daily/weekly activities that are posted on the bulletin board outside each door. The preschool education component of the day occurs each morning from 9AM to 11AM. The remainder of the day is utilized for free play and special activities.

REQUIRED ITEMS FOR PRESCHOOL I & II

1. Complete change of clothes
Remember that clothes will need to be changed throughout the year due to growth and season changes.
We encourage you to send your child in clothes that are practical and easy to wash.
2. A small blanket (required), a small pillow (optional)
Please take home weekly to wash.
3. A box of tissues upon entrance and as needed throughout the year for the class.
4. Family picture

WHAT NOT TO BRING FROM HOME

1. Food
2. Candy
5. Chewing gum
6. Toys of violence
7. A frown

(please check with classroom staff as well)

Remember the
Moments!

